To: Ron Rienas, Public Bridge Authority
From: Jim Heaney, Investigative Post
Nov. 20, 2012

I am submitting the following information request. While I am mindful of your corporate policy regarding public access to Peace Bridge Authority records, I submit this request based on the standards established in the New York State Freedom of Information Law:

Payroll data on authority employees that includes the following:

* + First name, last name, middle initial.
	+ Job title.
	+ Indication of job title status: Management, union represented, etc.
	+ Date of hire.
	+ Earnings for the immediate past fiscal year, including a breakout showing total pay, base pay and a further breakout of additional pay, including, but not limited to, overtime.
	+ Country of residence.
	+ Zip code or postal code of residence.
	+ Gender.
	+ Race.
* The authority’s ethics policy, if one exists.
* Current financial disclosures, conflict of interest statements, etc., required by the aforementioned policy of board members and senior staff.
* Employment contracts, if they exist, of senior staff.
* Labor contracts with union that represent authority employees.
* The most-detailed budget developed for the current fiscal year.
* Audited financial statements for the past three years.
* Lease agreements involving the operators of duty free stores on both sides of the border.
* An accounting of contracts with third-party vendors for transactions from Jan. 1, 2010 to present, that includes the following:
	+ Vendor name.
	+ Vendor address.
	+ Description of goods or service provided.
	+ Amount of payment.
	+ Date of purchase.
	+ Date of payment.
* Plans for expansion of the Peace Bridge plaza on the American side that were the basis of Gov. Andrew Cuomo’s announcement of Sept. 29.

I would prefer the records in an electronic format when available, particularly payroll and vendor data. Excel is my preferred format.

To the extent reproduction fees are involved, I ask for a waiver, as Investigative Post is a non-profit entity.

I can be reached at 716-831-2626 x. 1 or jheaney@investigativepost.org if you have questions.